

Bylaws of
The Nevada State Chapter of
The National Association of Residential Property Managers

ARTICLE I: Name, Purposes, Powers and Definitions

Section A: Name

The name of this organization shall be the Nevada State chapter of the National Association of Residential Property Managers, Inc., hereinafter referred to as the State Chapter.

Section B: Purpose

The purposes for which the organization is established are to:

1. Establish a permanent trade association in the residential property management industry in the state of _____.
2. To promote a standard of business ethics, professionalism and fair practices among its members.
3. To establish and promote education of its members.
4. To provide and promote an exchange of ideas regarding residential property management.
5. To educate and promote legislative initiative in the state of Nevada_____

Section C: Powers

The chapter may exercise all powers granted to it as a corporation organized under the non-profit corporation laws of the State of Nevada.

- 1 The chapter shall be subject to all rules, regulations, ethics, and standards and bylaws of the National Association of Residential Property Managers, Inc.
- 2 Chapter bylaws shall not conflict with those of the National Association of Residential Property Managers, Inc., hereinafter referred to as the national association.

Section D: This chapter's geographical definition shall be the state of Nevada.

ARTICLE II: Membership |

Professional, Associate, Support Staff, Affiliate Member, Honorary Members, and Company Membership

Section A: Professional Member

Professional Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific

state regulatory licensing law regarding licensure in performing the duties of a property manager. This member has completed a course of instruction covering the NARPM® Code of Ethics.

A Professional Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section B: Associate Member – [grandfathered January 1, 2021](#)

An Associate Member shall be an individual actively engaged in the management of residential properties as an agent for others. The individual must follow his/her specific state regulatory licensing law regarding licensure in performing the duties of a property manager. An Associate Member cannot hold the RMP® and/or MPM® designation, any certification, or hold elective office. This member has [never](#) completed a course of instruction covering the NARPM® Code of Ethics.

An Associate Member may also be an employee of a company, or employee of a property owner, or employee of an investor, who handles all aspects of residential property management. These individuals must comply with state licensing laws, but do not hold an active real estate license.

Section C: Support Staff

A Support Staff Member shall be a person acting in the role of support in the office of a Professional Member and the Support Staff Member must not be acting in a capacity requiring licensure according to his/her state's regulatory licensing law. A Support Staff Member does not vote or hold elective office.

Section D: Affiliate Member

An Affiliate Member shall be an individual or business entity, which provides products, services or expertise to the residential property management industry. Requirements relating to acceptance into affiliate membership, suspension of affiliate membership shall be identical to those specified for members, except that affiliate members are not eligible to vote; However, affiliate members can be a chairperson and can serve in advisory positions to the executive committee or chairpersons or committee members. An affiliate member does not vote or hold elective office.

The Chapter shall recognize all NARPM® National Affiliate Members as Affiliate Members of this Chapter.

Section E: Honorary Member

Honorary membership shall be bestowed upon individuals who, are recommended by the chapter board of directors and have rendered distinguished service to the Chapter or to the profession of property management. Honorary members shall pay no dues or other assessments to the Chapter, and shall be eligible to participate in the usual activities of the Chapter, except they shall be ineligible to vote, hold office or serve as a member of the executive committee.

Section F: Life Member

Life members shall be all national past Presidents of NARPM®. Life membership will begin as the President's term is completed. Dues will be waived for Life members. Other members who qualify may apply for Life Member as outlined in the national bylaws and complete the approved application.

Life Members shall not pay dues and are strongly encouraged to complete a course of instruction covering the NARPM® Code of Ethics. They shall be eligible to participate in the usual activities of the Association and its Committees and are eligible to vote and hold office.

- All Past Presidents shall be deemed Life Professional Members of the Association
- Shall be bestowed upon individuals who have retired from the property management business and, in the opinion of the Board of Directors, have rendered, or continue to render, distinguished service to the Association or the property management profession. An application to the NARPM® National Board of Director must be approved in order to hold this membership type.

Section G: Company Membership

Company Membership is offered to the responsible individual of the company. In order to hold Company Membership, the company must have four (4) members, which is a combination of Professional and Support members, with two (2) out of the four (4) being Professional members. Additional Professional Members, Support Staff and Associate Members may register under the company for an additional fee. Membership categories under the Company will follow the same eligibilities and requirements as outlined above.

The State Chapter shall not recognize all NARPM® National Affiliate Members as Affiliate Members of this State Chapter.

Section I: Application by Professional, Associate, or Support Staff Members:

- 1 Acceptance into membership: An applicant for membership in a State Chapter shall first be a member of the national association. A member of the national association may be a member of more than one chapter as long as that member meets all requirements for each chapter membership. New Members must complete a Code of Ethics course of instruction from the National Association of Residential Property Managers to become a Professional Member.
- 2 Vote: Voting member shall be eligible-to vote in person at the annual meeting of the State Chapter in which officers are elected. Any member shall be eligible to vote at all meetings of sub-committees upon which the member serves, if any.

ARTICLE III: Suspension, Termination and Resignation of Membership

Section A: Suspension of Membership

Suspension of membership shall result in a member being unable to vote in State Chapter matters for a period of time designated by these or the national association bylaws or, where such discretion is authorized by the national association, for anyone of the following reasons:

- 1 Suspension of membership: Suspension of membership for reasons stated in the bylaws of the national association.
- 2 By notification of the National NARPM® Board of Directors as a result of violations of the Code of Ethics and Standards of Professionalism.

Section B: Termination of Membership

Membership shall be terminated for reasons identified below. Upon termination, a member shall lose all rights and interests in the State Chapter and the national association.

1. Resignation:
 - a. Any member, other than Affiliate Member, may resign at any time by forwarding a letter stating such intent to the [name of State Chapter] and the National Association, if applicable. The letter shall indicate the date on which the resignation is effective. No refund of State Chapter or national association dues shall be made for any reason.
 - b. Affiliate member may resign at any time by forwarding a letter stating such intent to the State Chapter. The letter shall indicate the date on which the resignation is effective. No refund of State Chapter or national association dues shall be made for any reason.
2. Failure to Pay Obligations: Membership shall terminate automatically when a member fails to pay annual State Chapter dues within 75 days of the due date. Members may file a letter of appeal to the executive committee should an extension be needed to pay obligation.
3. Delinquency in Payments: Any member failing to pay sums due to the National Association within 30 calendar days of an invoice due date, shall be considered delinquent. Delinquency status shall remain in effect for one year, or until payment of obligations is made in full, whichever occurs first.
4. Code of Ethics Violations: By notification from the National Association to the State Chapter executive committee, of a violation(s) of the Code of Ethics and Standards of Professionalism or for non-payment of national annual dues.

Section C: Transferring in a Company membership:

The use of Company membership will enable the transfer of memberships to other people in their company. In order to transfer membership, proof of termination from the licensing division, showing evidence that the person has left the firm, is required. For Support Staff, or in states where licensing is not required, other proof of termination must be submitted.

Section D: Reinstatement of Membership

A former member still meeting all membership requirements shall be reinstated:

- 1 Upon request, if such request is received during the calendar year during which a resignation occurred.

- 2 Upon request, provided that all financial indebtedness incurred has been paid and is current.
- 3 After a waiting period of one calendar year from the date of termination as a result of a presidential request or by an action of the board of directors of the national association.
- 4 Upon request through the normal application procedures, if the resignation occurred beyond the current fiscal year.

ARTICLE IV: Executive Committee/Board of Directors

Section A: Responsibilities

The State Chapter executive committee/board of directors, hereinafter known as the committee, shall have responsibility for the management of the State Chapter and shall exercise all rights and powers not expressly reserved by these bylaws or the bylaws of the national association. Such management responsibilities shall include, but not be limited to:

- 1 Establishing and implementing an organization framework for the State Chapter.
- 2 Establishing new or modifying existing operating rules that are not inconsistent with these bylaws, the bylaws of the national association or their intent. Changes to the bylaws must be submitted to the board of directors of the national association for approval.
- 3 Establishing annual State Chapter dues, application fees and special assessments.
- 4 Establishing new committees and dissolving existing committees.

Section B: The Executive Committee

All State Chapter executive committee members should faithfully attend all State Chapter executive committee meetings, the executive committee, hereinafter known as the committee, shall be composed of 5 officers as follows:

1. President: The president shall:
 - a. Be the chief executive officer of the State Chapter.
 - b. Preside at all meetings of the State Chapter.
 - c. Act as an alternate signatory for funds withdrawn from the State Chapter account(s).
 - d. Sign all legal documents.
 - e. Undertake responsibility for such other activities as deemed appropriate by the committee.
 - f. Shall ensure the completion of all documentation required by the National Association.
 - g. Serve a term of one year commencing with the beginning of the new calendar year.
 - h. Must be a Professional Member of the State Chapter.
 - l. Must attend annual Board Leadership Training offered by the National Association of Residential Property Managers.

2. President-Elect: The president-elect shall:

- a. Act as an alternate signatory for funds to be withdrawn from the State Chapter account(s).
- b. Fulfill the responsibilities of the president during his/her absence.
- c. Replace the president at the end of the fiscal year.
- d. Automatically accede to the presidency during a calendar year when the presidency becomes vacant.
- e. Undertake other activities as are deemed appropriate by the president.
- f. Serve a term of one year commencing with the beginning of the calendar year.
- g. Must be a Professional Member of the State Chapter.
- h. Notify all State Chapter members of upcoming meetings
- i. Coordinate speakers and lecturers that are relevant to the residential industry for State Chapter meetings.
- j. Undertake responsibility for such other activities as deemed appropriate by the committee.
- k. Oversee the submission of State Chapter reports including Chapter Excellence submission
- l. Must be back up for attendance at annual Board Leadership Training offered by the National Association of Residential Property Managers if the President is unable to attend.

3. Secretary: The secretary shall:

- a. Maintain current State Chapter membership records to coincide with the national association's membership database.
- b. Record, maintain and distribute minutes of all regular and special meetings of the committee as appropriate.
- c. File all federal, state and local reports as needed.
- d. Undertake responsibility for such other activities as deemed appropriate by the committee.
- e. Serve a term of one year commencing with the beginning of the calendar year.
- f. Must be a Professional Member of the State Chapter.

4. Treasurer: The treasurer shall:

- a. Be a signatory for all funds withdrawn from State Chapter account(s).
- b. Distribute annual renewal notices for State Chapter dues and special assessments.
- c. Deposit all funds into a federally insured financial institution.
- d. Prepare a financial report for the committee upon request.
- e. Prepare an end-of-fiscal year report for the national association.
- f. File tax and other financial reports with the appropriate government agencies.
- g. Undertake responsibility for other such activities as deemed appropriate by the committee.
- h. Serve a term of one year commencing with the beginning of the calendar year.
- i. Must be a Professional Member of the State Chapter.

5. Past President

- a. Shall serve as Chairman of the Nominating Committee
- b. Undertake responsibilities as assigned by the President
- c. Serve a term of one year commencing with the beginning of the calendar year.
- d. Review State Chapter Bylaws with president to recommend amendments as needed.

- e. Must be a Professional Member of the State Chapter
- 6. DIRECTOR 1: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 7. DIRECTOR 2: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 8. DIRECTOR 3: THE DIRECTOR SHALL:
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF A CHAPTER COMMITTEE CHAIR OR CONCURRENTLY SERVE AS A CHAPTER COMMITTEE CHAIR.
 - c. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - d. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - e. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER.
- 9. Northern Nevada Regional Vice President
 - a. SERVE AS THE MEMBER OF THE EXECUTIVE COMMITTEE
 - b. WORK IN DIRECT SUPERVISION OF THE NORTHERN NEVADA CHAPTER OF NARPM®
 - c. ACT AS A LIASON BETWEEN THE STATE AND LOCAL CHAPTER
 - d. UNDERTAKE RESPONSIBILITY FOR SUCH ACTIVITIES AS DEEMED APPROPRIATE BY THE EXECUTIVE COMMITTEE.
 - e. SERVE ONE YEAR COMMENCING WITH THE BEGINNING OF THE CALENDAR YEAR.
 - f. MUST BE A PROFESSIONAL MEMBER OF THE CHAPTER

ALL NARPM BOARD MEMBERS SHALL ATTEND ALL EXECUTIVE COMMITTEE MEETINGS FAITHFULLY. IF AN OFFICER MISSESS 3 OR MORE MEETINGS FOR REASONS UNEXCUSED THEIR POSITION SHALL BE CONSIDERED VACANT. EXCUSALS MUST BE OBTAINED IN WRITING AND APPROVED BY THE PRESIDENT OR THE MAJORITY OF THE EXECUTIVE COMMITTEE.

ALL NARPM BOARD OF DIRECTORS AGREE TO SIGN CONFIDENTIALITY AGREEMENT IN EXHIBIT A

Section C: Board of Directors

The Board of Directors shall be comprised of the President; President-Elect; Secretary; Treasurer; Past President, 3 Directors; along with one (1) Representative per local Chapter who will be appointed by the local chapter leadership. This representative shall be appointed by the local chapter and will go through the nomination process. If a chapter does not submit a candidate for the director position, the nominating committee shall recommend a state chapter member to fill the position or ask the membership at large to nominate and vote on a candidate to fill the vacancy.

ARTICLE V: Eligibility, Nominations, Elections, Terms of Office and Vacancies

Section A: Eligibility

To be eligible to serve as a chapter officer, an individual shall be a member in good standing with both the chapter and the national association. Furthermore, the chapter member must be willing to fulfill the duties of the office to which he/she is elected, including those duties relating to the national association.

Section B: Notification of Members

Chapter members shall be notified in writing, or electronically if approved by the Chapter Executive Committee, of the pending election and nominations solicited from chapter members at least sixty (60) days prior to the end of the calendar year. Nominations shall be done in two ways:

- a. Write-in: Any member who writes in the name of a nominee shall provide a signed letter from the individual so nominated indicating the said individual's willingness to serve if elected and signed by five percent (5%) of the professional chapter members.
- b. In Person: Any member who is present during the electoral process can be nominated.

Section C: Elections

Elections shall be conducted no later than the September chapter meeting, or electronically no later than the month of September, if approved by the chapter executive committee, prior to the end of the calendar year.

- 1 Presiding Authority: The outgoing president shall conduct the election. The outgoing president can delegate the electoral process to the president-elect or any other chapter member provided that member is not a nominee.
- 2 Nominating Committee -The immediate past president shall serve as chair of the nominating committee and the President shall appoint the other two members of the committee. The recommendation of the Nominating Committee shall be approved by the Nevada State Executive Committee and presented to the membership for final vote.
- 3 Uncontested Offices: The presiding authority shall identify to the membership those offices for which there is only one nominee. Upon a motion to close the nominations for such offices, that nominee shall be considered duly elected.

4. Contested Offices: In the case of contested office(s), each office shall be dealt with through a ballot presented to those who are in attendance at the chapter meeting, or electronically if approved by the chapter executive committee. The nominee receiving a simple majority shall be elected to the position. In the event of a tie vote the executive committee excluding any members who are running for said office shall make the final vote to determine the elected position.

5 The Chapter shall not allow nominations from the floor of the chapter meeting. If electronic elections take place write-In Candidates must be solicited. Write-in candidates shall be added to the slate if said candidate's names are presented in writing to the Nominating Committee thirty (30) days before the election, accompanied by the signatures of ten percent (10%) of the professional members in good standing recommending the candidates for a director or for an officer position.

Section D: Term of Office

An officer's term of office shall commence with the beginning of the chapters calendar year and conclude at the end of the same.

Section E: Vacancy

An office shall be declared vacant when an officer:

- 1 Resigns that office through written notification to the president or the secretary.
- 2 Is no longer eligible for membership in the chapter or the national association.
- 3 Is no longer capable of fulfilling duties of the office involved.

Section F: Filling a Vacated Office

In the event that the position of president is vacated, the president-elect shall automatically fill that position and shall continue to serve as both president and president-elect. In the case of other officers, a vacated office shall be filled:

- 1 When: When more than three (3) calendar months remain before the next election at which the vacancy shall be filled.
- 2 Procedure: By an individual nominated and approved by the executive committee to fill the remaining year of the term. At the next election, the remainder of the term for the office must be filled through the nominations process.

ARTICLE VI: Meetings, Locations and Majority Rules

Section A: The executive committee shall meet with the same frequency as the chapter meetings, or at a time approved by the chapter executive committee, which must be no fewer than four (4) meetings annually.

- 1 Notice of Regular Meeting: With the advice and consent of the president, the secretary shall notify all members of the executive committee of the date, time and place by electronic, email, or regular letter mailed to each member of the committee.
- 2 Waiver of Notice: Attendance by any member of the executive committee at a regularly scheduled meeting at which date, time and place is established for the next

meeting shall constitute a waiver of notice of the next regular meeting of the committee.

- 3 Electronic Meetings: If approved by the chapter executive committee, meeting can be held electronically in order to conduct the business of the chapter.

Section B: Location

All meetings of the chapter shall be held within the geographic definition of the chapter. All meetings of the executive committee shall be held within the geographic definition of the chapter unless otherwise waived by all the members of the executive committee. Annual meeting location of the Chapter shall be approved by the Executive Committee.

Section C: Quorum

- 1 A Majority of the executive committee officers in attendance shall constitute a quorum.
- 2 Quorum: A quorum to conduct business by the members shall be 10% of the member eligible to vote at a regularly scheduled meeting. A chapter event can be held without a quorum but no business can be conducted

Section D: Simple Majority Vote

All actions and decisions of the executive committee shall be made official by simple majority vote of the members present at any regular or special meeting of the committee, unless otherwise precluded by law.

ARTICLE VII: Committees

Section A: Appointment

Except as otherwise stated in these bylaws or the bylaws of the national association, the chairpersons and members of all sub-committees shall be appointed by the president with the advice and consent of the executive committee.

Section B: Responsibilities

Committees shall undertake such responsibilities as are identified in these bylaws or as may be assigned to them by the president with the advice and consent of the executive committee. No sub-committee may take any action on behalf of or representative of the chapter unless specifically authorized by the executive committee.

Section C: Creation and Dissolution

The president, with the advice and consent of the executive committee, shall have the authority to create and dissolve sub-committees according to the needs of the chapter.

Chair Positions:

There are seven (7) Chair type positions. The number of chairs and their prospective jobs duties may vary from year to year as determined by the board. Chairs are members of the Executive committee and with the exception of Affiliate members are entitled to vote.

Chapter Education Chair: The Chapter Education Chair shall:

- Plans educational calendar for the year
- Determine educational wants and needs of members (i.e., verbal and written surveys)
- Seek out and coordinate speakers and lecturers that are relevant to the residential industry, submit planned speakers to executive Committee for approval.
- Notify Communications Chair of speaker's biographies and topic description promotional purposes.
- Coordinate the scheduling of national courses (if offered)
- Work with other chapters to provide combined educational events and state or regional conferences
- Arranges for continuing education credit (if applicable)
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Designations Chair: The Chapter Designations Chair shall:

- Create opportunities for members to advance their career through industry designations and skill development
- Promote NARPM® classes and designations to members
- Provides information about potential NARPM® classes in the area
- Convey information about the value and benefit of NARPM® classes
- Convey information about the benefits of professional designations
- Recognizes at meetings those who received their certifications
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Marketing/Publications Coordinator: The Chapter Marketing/Publications Coordinator shall:

- To. create and review content to be published in state and local media, giving most attention to accuracy, appropriateness, clarity, readability, and timeliness. Coordinate and publishes chapter newsletter
- Sends notices for upcoming meetings and events
- Updates chapter website
- Publishes NARPM® activities and accomplishments in state and focal media (i.e., achievement of designations, editorials, group advertising, etc.)
- Undertake responsibility for other such activities as deemed appropriate committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Membership Coordinator: The Chapter Membership Coordinator shall:

- Recruits new members by networking and distributing brochures and applications
- Contacts NARPM® national headquarters to have membership application packets sent to prospective new members
- Follows up with guests to invite membership and participation
- Meets and greets members at meetings
- Record prospective members in the online database
- Welcomes members as they enter the meetings
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Affiliate Program Coordinator: The Chapter Affiliate Program Coordinator shall:

- Responsible for the development and maintenance of Affiliate membership relationships.
- Coordinate special sponsorship packages for affiliates in conjunction with assigned NARPM® staff.
- Coordinates activities to involve and promote affiliates
- Solicit and welcome participation of affiliates in the chapter and ensuring that they have appropriate space to display their marketing materials
- Arrange for vendor spotlights at meetings and in the chapter newsletter Coordinates affiliates trade shows
- Outlines affiliate award program
- Selects the best quality vendors and leverages vendor benefits (i.e., vendor discounts, vendor preference to services to NARPM® members)
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Legislative Coordinator: The Chapter Legislative Coordinator shall:

- Responsible for monitoring and collecting information about pending legislation and current laws impacting the property management industry.
- Develops relationships with the local apartment association
- Reports on activities at membership meetings
- Solicits member involvement to shape legislative decisions
- Develop a local mailing tree to advise members of actions in local or state governing bodies which are open for public comments on topics related to property management
- Undertakes responsibility for others activities deemed appropriate by the executive committee.
- Serve a term of one year commencing with the beginning of the calendar year.

Chapter Recognitions Chair: The Chapter Recognitions Chair shall:

- Recognizes chapter members achievements (on a personal level)
- Sends cards on members' special occasions Welcomes new members
- Recognize past leaders
- Undertake responsibility for other such activities as deemed appropriate by the committee.
- Serve a term of one year commencing with the beginning of the calendar year.

ALL CHAIRS OF THE SOUTHERN NEVADA CHAPTER OF NARPM SHALL ATTEND ALL EXECUTIVE COMMITTEE MEETINGS FAITHFULLY. IF A CHAIR MISSESS 3 OR MORE MEETINGS FOR REASONS UNEXCUSED THEIR POSITION SHALL BE CONSIDERED VACANT. EXCUSALS MUST BE OBTAINED IN WRITING AND APPROVED BY THE PRESIDENT OR THE MAJORITY OF THE EXECUTIVE COMMITTEE.

ARTICLE VIII: Code of Ethics & Standards of Professionalism.

Acknowledgment and Enforcement

The Code of Ethics and Standards of Professionalism shall be approved by the National NARPM Board of Directors.

As a condition of membership all Professional Members of NARPM® must complete a NARPM® Code of Ethics training. Each Professional Member of the association is required to complete a NARPM® approved ethics training either in classroom or through other means

within ninety (90) days of making application, as approved by the board of directors of NARPM®. The association shall design a new course of instruction each four-year period to meet the requirement of membership.

Failure to satisfy this requirement within ninety (90) days of making application to the association will; result in the membership of the Conditional Member being suspended. If a Conditional Member has not taken the new member ethics class during their first year (12 months) of application, they will be terminated and will need to reapply for new membership.

Section A: Chapter Charter

A Chapter Charter is granted by the National Association of Residential Property Managers, Inc, only upon the acknowledgment that the chapter members shall:

- 1 Be familiar with Code: Read and be familiar with the applicable Code of Ethics to which continual adherence is mandatory for continuation of a Chapter Charter and individual membership.
- 2 Be Unopposed to Application: By receipt of the Chapter Charter, the chapter does hereby formally agree to not take any legal action(s) against the national association, its officer(s), director(s), committee chairperson(s), committee member(s) or the chapter, its officer(s), sub-committee chairperson(s) or sub-committee member(s) for any prescribed action identified by these bylaws or the bylaws of the national association taken for the purpose of enforcing the applicable Code of Ethics and Standards of Professionalism.

Section B: Enforcement

It is the duty of the President of the chapter to report all violations to national association's Code of Ethics and Standards of Professionalism to the national association's grievance committee.
ARTICLE IX: Financial Considerations

Section A: Calendar Year

The chapter's financial year shall be a calendar year.

Section B: Chapter Dues

A The Chapter may charge annual and pro-rated dues, subject to approval by the national association, as outlined below:

- 1 Payable: Dues for local chapters are payable no later than January 1 of each year.
- 2 Non-payment of Dues: Failure to pay the annual chapter dues within 90 days after the first day of the year shall result in automatic termination of chapter membership unless there are extenuating circumstances.
- 3 Member Dues: The amount of the Chapter dues for all members and each class of membership shall be established annually by the board of directors during the budgeting process.

- 4 Affiliate dues: The amount of local chapter dues for Affiliate dues shall be established annually by the board of directors during the budgeting process. The chapter will charge dues to National Affiliate members.
- 5 Late Fees: Any payment received after the due date will be considered late, and a late fee will be assessed. The Board of Directors must approve any schedule of late fees or returned check fees during the budgeting process.

Section C: Special Assessments

Special Assessments may be established by the executive committee and imposed upon its chapter members and/or affiliate members for a specific funding purpose. The purpose and amount of any special assessment shall be announced at a regular or special meeting of the chapter prior to the imposition of such an assessment. No more than one special assessment may be imposed in any calendar year.

Section D: Budget

The treasurer, in conjunction with the executive committee, shall prepare an itemized budget of income and expenses for each calendar year. The budget shall not exceed the chapter's ability to pay the same and shall be approved by the Nevada State Executive Committee or Board of Directors.

Section E: Non-Binding

The chapter shall not have any authority to financially obligate or bind the National Association of Residential Property Managers, Inc., for any reason.

ARTICLE X: Proposals and Procedures for Amending

Section A: Proposals

Amendments to these bylaws may be proposed by any chapter member or board of director of the National Association of Residential Property Managers, Inc., at any time through a letter addressed to the executive committee and presented or mailed to the secretary. Any proposal shall be studied by the entire executive committee or an officer of the executive committee or by a sub-committee created and/or assigned for that purpose as appointed by the president.

Section B: Procedure for Amending

The entity assigned for the purpose of reviewing proposed Bylaw revisions shall present the proposed amendment to the executive committee with its findings and proposed recommendations of actions. A two-thirds majority of the Executive Committee is necessary in order to amend these bylaws.

Once approved by the Chapter Executive Committee, amendments shall be subject to approval by the board of directors of the National Association of Residential Property Managers, Inc., prior to their implementation or adoption by the chapter and a final copy of these bylaws are to remain on file at national's office.

ARTICLE XI: Miscellaneous

Section A: Invalidity

The invalidity of any provision of these bylaws shall not impair or affect in any manner the validity, enforceability or affect of the remainder of these bylaws.

Section B: Waiver

No provision of these bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, regardless of the number of violations or breaches which may have occurred.

Section C: Hold Harmless and Indemnify

The chapter shall hold harmless and indemnify members of the executive committee, officer(s), sub-committee chairperson(s) and sub-committee members, as well as the national association, its board of directors, officers, chairpersons and committee members who are acting within the scope of their responsibilities, duties or these bylaws.

Section D: State Laws

These bylaws may be amended to conform and comply with the laws, statues, rules and regulations of the governing bodies of local, county and/or state authorities that have jurisdiction. Should amendments to these bylaws be required by Nevada state law, State Chapter shall notify the National Association of said amendments but no further action will be required.

Section E. Sexual Harassment

The National Association of Residential Property Managers™ (NARPM) has adopted a zero-tolerance policy toward discrimination and all forms of unlawful harassment, including but not limited to sexual harassment. This zero-tolerance policy means that no form of unlawful discriminatory or harassing conduct by or towards any employee, member, vendor, or other person in our workplace and at our events/meetings will be tolerated.

NARPM is committed to enforcing its policy at all levels within the Association. Any officer, director, volunteer, member, or employee who engages in prohibited discrimination or harassment will be subject to discipline, up to and including immediate discharge from employment or dismissal from the association.

Reporting Without Fear of Retaliation: No Association member will be retaliated against for reporting harassment. This no-retaliation policy applies whether a good faith complaint of harassment is well founded or ultimately determined to be unfounded. No Association officer, director, volunteer, or member is authorized, or permitted, to retaliate or to take any adverse action whatsoever against anyone for reporting unlawful harassment, or for opposing any other discriminatory practice.

Section E: Dissolution

Should the membership vote by majority to dissolve the operations of the Nevada State chapter, all remaining funds in the treasury will be sent to the National Association of Residential Property Managers.

EXHIBIT A

Nevada NARPM® Confidentiality
Agreement

This Confidentiality Agreement (“Agreement”) is made and entered into as of this _____ day of _____, 2021 between the Nevada NARPM® and the individual member whose name and contact information is included in the “member” signature block, below. In consideration of the mutual promises and obligations herein and for other good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the parties agree to the following terms.

By signing this Agreement, Member acknowledges and agrees that some information produced and discussed as a part of a NEVADA NARPM® Committee and/or Board of Directors meetings is Confidential Information to be used only for the limited purpose of participation in said meetings. Confidential information is to be used solely for the best interests of NEVADA NARPM® and not for Member’s gain.

Confidential Information is any information disclosed by NEVADA NARPM® to Member, either directly or indirectly, visually, orally, or through any tangible medium. Common examples include: any discussion or action taken in executive (closed) session; any discussion regarding specific Member’s Membership status, Board Member’s status, or personnel issues; any discussion of pending or threatened litigation; any proposed contract, feature, program or other service which is the subject of a confidentiality agreement; specific price terms of a vendor contract, and any other term(s) deemed confidential by a particular contract; advice of legal counsel; and any other matter deemed confidential by a majority vote of the Board.

Confidential Information does not include any information which Member can document: (a) was publicly known and made generally available to the public domain prior to the time of disclosure by Member; (b) becomes publicly known and made generally available after disclosure to Member through no action or inaction of Member; or (c) is in the possession of Member, without confidentiality restrictions, at the time of disclosure as shown by Member’s files and records immediately prior to the time of disclosure.

Member agrees to take reasonable and appropriate precautions, and otherwise exercise reasonable care, to protect the confidentiality of any Confidential Information that comes into his/her possession during such meetings, and to prevent the unauthorized reproduction or disclosure of the information. Member shall not use Confidential Information in any way that is known to be detrimental to NEVADA NARPM® .

Member understands that a breach of this Agreement may result in removal from Board Membership, as well as possible legal action. These obligations with respect to Confidential Information survive beyond Member’s Board Membership until such time any and all Confidential Information becomes publicly known and made generally available after disclosure to Member through no action or inaction of Member.

MEMBER

Print Name: _____

Signature: _____

**990-EZ, 990, 990-T and 990-PF
Information Worksheet**

2021

Part I – Identifying Information

Employer Identification Number . 20-4620821

Name SOUTHERN NEVADA CHAPTER OF NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGER'S INC

Doing Business As _____

Address 7320 S Rainbow Blvd Room/Suite . #102-125

City Las Vegas State . . . NV ZIP Code . . 89139

Province/State _____ Foreign Postal Code . . _____

Foreign Code _____ Foreign Country _____

Telephone Number _____ Extension . _____ Foreign Phone No. _____

Fax _____ E-Mail Address . . info@lv.narpm.org

Eligible for hurricane tax relief legislation benefits, check here

Part II – Type of Return

IMPORTANT

For tax years beginning on or after July 2, 2019, section 3101 of P.L. 116-25 requires that returns by exempt organizations be filed electronically. The appropriate electronic filing box(es) must be checked in Part VII - Electronic Filing Information.

- | | |
|--|--|
| <input type="checkbox"/> Form 990-EZ only | <input type="checkbox"/> Form 990-EZ and Form 990-T |
| <input type="checkbox"/> Form 990 only | <input type="checkbox"/> Form 990 and Form 990-T |
| <input type="checkbox"/> Form 990-PF only | <input type="checkbox"/> Form 990-PF and Form 990-T |
| <input type="checkbox"/> Form 990-T only | <input checked="" type="checkbox"/> Form 990-N (gross receipts \$50,000 or less) |

QuickBooks Import Users & 990 to 990-EZ Data Transfer Option: Check if you're filing the EZ & want 990 imported data copied to the EZ **OR** for those not importing from QuickBooks who transferred from prior year 990 and now qualify to file the EZ this year, check this box to transfer 990 data to the EZ.

IMPORTANT

Before transferring data from Form 990 to Form 990-EZ, refer to "How to transfer data from filing Form 990 to 990-EZ" listed above in the Most Common Support Questions or Tax Help for this line.

Part III – Type of Organization

- | | | |
|--|------------------------------|---|
| <input checked="" type="checkbox"/> 501(c) Corporation/Association | <u>6</u> (subsection number) | <input type="checkbox"/> 220(e) Trust |
| <input type="checkbox"/> 501(c) Trust | _____ (subsection number) | <input type="checkbox"/> 408A Trust |
| <input type="checkbox"/> 4947(a)(1) Trust | | <input type="checkbox"/> 529(a) Corporation |
| <input type="checkbox"/> 408(e) Trust | | <input type="checkbox"/> 529(a) Trust |
| <input type="checkbox"/> 401(a) Trust | | <input type="checkbox"/> 530(a) Trust |
| <input type="checkbox"/> Other _____ (describe) | Corporation/Association | <input type="checkbox"/> 527 Organization |
| | Or Trust | <input type="checkbox"/> 501(c) Association |

Part IV – Tax Year and Filing Information

- Calendar year
- Fiscal year — Ending month . . . _____
- Short year — Beginning date . . _____ Ending date . . . _____
- Change of Accounting Period _____
- Check this box if the organization is enrolled in the Electronic Federal Tax Payment System (EFTPS)

Part V – 2021 Estimated Taxes Paid

Check this box if the organization is a private foundation

Form 990-T Form 990-PF

Amount of 2020 overpayment credited to 2021 estimated tax _____

Payment Quarters	Due Date	Form 990-T		Form 990-PF	
		Date Paid	Amount Paid	Date Paid	Amount Paid
1st Quarter Payment	<u>04/15/21</u>				
2nd Quarter Payment	<u>06/15/21</u>				
3rd Quarter Payment	<u>09/15/21</u>				
4th Quarter Payment	<u>12/15/21</u>				
Additional Payment 1					
Additional Payment 2					
Additional Payment 3					
Additional Payment 4					

Part VI - Taxpayer Signature Information

Officer's Name JORDAN WOOLSEY
 Officer's SSN _____ Officer's Title PRESIDENT

Part VII – Electronic Filing Information

IMPORTANT: Do **not** use the Miscellaneous Statement **or** Additional Information if filing Form 990 or Form 990-EZ. These statements will **not** be transmitted with the return. Use Schedule O or the applicable Supplemental Information for the appropriate Schedule.

QuickZoom to the Electronic Filing Information Worksheet ► _____

Electronic Filing:

- File the federal 990, 990-EZ, 990-PF, or 990-N **return** electronically
- File the federal 990-T **return** electronically
- File the state(s) electronically

* Select the state or states to file electronically. (Multiple states can be entered)

State(s) *

File Form 114 Report of Foreign Bank and Financial Accounts (FBAR) electronically

Practitioner PIN program:

- Sign this return electronically using the Practitioner PIN
- ERO entered PIN

Officer's PIN (enter any 5 numbers) . . 12345
 Date PIN entered 03/14/2022

Electronic Filing of Extensions:

- Check this box to file **Form 8868** (application for extension of time to file return) electronically
- Check this box to file **Form 8868** for **990-T** electronically

QuickZoom to the Form 8868 Electronic Filing Information Worksheet. ► _____

Electronic Filing of Amended Return:

- File the federal 990, 990-EZ or 990-PF **amended return** electronically
- File the federal 990-T **amended return** electronically
- File the state(s) **amended return** electronically

* Select the state(s) amended return to file electronically.

State(s) *

File Amended Form 114 Report of Foreign Bank and Financial Accounts (FBAR) electronically

Part VIII – Electronic Funds Withdrawal Information (Form 990-PF and Form 990-T filers only)

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 990-PF balance due (EF only)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of Form 8868 balance due (EF only)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Use electronic funds withdrawal of amended Form 990-PF balance due (EF only)? |
| | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you want electronic funds withdrawal of 990-T Return amount due? (EF Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you want electronic funds withdrawal of 990-T Extension Form 8868 amount due? (EF Only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you want electronic funds withdrawal for 990-T Amended amount due? (EF ONLY) |

Bank Information

Check to confirm transferred account information (which appears in green) is correct . . .

Name of Financial Institution (optional) . . . _____

Check the appropriate box . . . Checking Savings

Routing number . . . _____

Account number . . . _____

Form 990-PF Payment Information

Enter the Form 990-PF payment date . . . _____

Balance due amount from this Form 990-PF return . . . _____

Enter an amount to withdraw tax payment . . . _____

If partial payment is made, the remaining balance due . . . _____

Payment date for amended Form 990-PF returns . . . _____

Balance due amount for amended Form 990-PF return . . . _____

Form 990-T Payment Information

Enter the Form 990-T payment date . . . _____

Balance-due amount from this 990-T return . . . _____

Enter the Form 990-T Extension payment date . . . _____

Balance-due amount from this 990-T Extension . . . _____

Enter the amended Form 990-T payment date . . . _____

Balance-due amount from Form 990-T amended . . . _____

Date 990-T Exempt Organization Return was EFiled . . . _____

Date 990-T Exempt Organization Return was accepted . . . _____

Date 990-T Exempt Organization Extension was EFiled . . . _____

Date 990-T Exempt Organization Extension was accepted . . . _____

Date 990-T Exempt Organization Amended Return was EFiled . . . _____

Date 990-T Exempt Organization Amended Return was accepted . . . _____

Part IX – Information for Client Letter

	Form 990-EZ or Form 990	Form 990-PF	Form 990-T
Extended Due Date	_____	_____	_____

Letter Salutation . . _____

Part X – Return Preparer

Enter preparer code from Firm/Preparer Info (See Help) . . . RH

QuickZoom to Firm/Preparer Info ▶ _____

- QuickZoom** to Form 990-EZ, Pages 1 through 4 ▶ _____
- QuickZoom** to Form 990, Page 1 ▶ _____
- QuickZoom** to Form 990-PF, Page 1 ▶ _____
- QuickZoom** to Form 990-T, Page 1 ▶ _____

QuickZoom to Form 990-N, e-PostCard ▶ _____

QuickZoom to Client Status ▶ _____

**Electronic Notice (e-Postcard) for
Tax-Exempt Organization Not Required to File
Form 990 or 990-EZ**

**For Electronic Filing Only
DO NOT MAIL -- e-POSTCARD WILL BE SENT FOR YOU**

Small tax-exempt organization with gross receipts of \$50,000
or less is required to use this form per enactment of the
Pension Protection Act of 2006 (PPA)

For calendar year 2021, or tax year
beginning _____, 2021, ending _____,

Part I – Identifying Information

Name of Organization SOUTHERN NEVADA CHAPTER OF NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGER'S INC
Address 7320 S Rainbow Blvd
Room/Suite #102-125
City Las Vegas
State NV
ZIP Code 89139

Employer Identification Number . . 20-4620821

Part II – Required Information

A Check this box to verify that organization's annual receipts are normally \$50,000 or less
Note: Not eligible to file Form 990-N if gross receipts are more than \$50,000

B Other Names Organization is Doing Business As

C Website: . . . _____

D Principal Officer of the Organization JORDAN WOOLSEY
Person Business ▶
Address 8850 W SUNSET RD SUITE 200
City LAS VEGAS State . NV ZIP Code . . 89148
Foreign Country _____

E Check this box if organization is going out of business

Form 990-N, also known as the e-Postcard, must be filed
electronically with the Internal Revenue Service. There will be no
paper form accepted by the Internal Revenue Service.

Do Not mail this form to the Internal Revenue Service.

Preparer Electronic Filing Instructions
Exempt Org

SOUTHERN NEVADA CHAPTER OF NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGER'S INC 20-4620821
7320 S Rainbow Blvd
Las Vegas, NV 89139
Accepted Date 03/14/2022

This return is NOT FINISHED until you complete the following instructions

Prior to transmission of the return

Form 990N

The taxpayer should review Form 990N, no paper form will be accepted by the Internal Revenue Service.

No taxpayer signature document is needed

No taxpayer signature document is needed

You had your client enter the Federal Self-Select PIN number.

No balance due nor a refund due

After transmission of the return

This return was accepted on 03/14/2022.

Form 8453-EO or Form 8879-EO are NOT needed

You had your client enter the Federal Self-Select PIN number.

IRS e-file Authentication Statement

2021

Keep for your records

Name(s) Shown on Return

SOUTHERN NEVADA CHAPTER OF NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGER'S INC

Employer ID No.

20-4620821

A - Practitioner PIN Authorization

QuickZoom to the Federal Information Worksheet to enter PIN information

Please indicate how the taxpayer(s) PIN(s) are entered into the program.

Officer entered PIN [X]
ERO entered Officer's PIN

B - Signature of Electronic Return Originator

ERO Declaration:

I declare that the information contained in this electronic tax return is the information furnished to me by the Corporation. If the Exempt Organization furnished me a completed tax return, I declare that the information contained in this electronic tax return is identical to that contained in the return provided by the Exempt Organization. If the furnished return was signed by a paid preparer, I declare I have entered the paid preparer's identifying information in the appropriate portion of this electronic return. If I am the paid preparer, under the penalties of perjury, I declare that I have examined this electronic return, and to the best of my knowledge and belief, it is true, correct, and complete. This declaration is based on all information of which I have any knowledge.

I am signing this Tax Return by entering my PIN below.

ERO's PIN (EFIN followed by any 5 numbers) EFIN883400 Self-Select PIN 05560

C - Signature of Officer

Perjury Statement:

Under penalties of perjury, I declare that I am an officer of the above Exempt Organization and that I have examined a copy of the Exempt Organization's 2021 electronic income tax return and accompanying schedules and statements and to the best of my knowledge and belief, it is true, correct, and complete.

Consent to Disclosure:

I consent to allow my electronic return originator (ERO), transmitter, or intermediate service provider to send the Exempt Organization's return to the IRS and to receive from the IRS (a) an acknowledgment of receipt or reason for rejection of the transmission, (b) an indication of any refund offset, (c) the reason for any delay in processing the return or refund, and (d) the date of any refund.

Electronic Funds Withdrawal Consent (if applicable):

I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the Exempt Organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institution involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment.

I am signing this Tax Return and Electronic Funds Withdrawal Consent, if applicable, by entering my self-selected PIN below.

Officer's PIN 12345
Date 03/14/2022

Electronic Filing Information Worksheet

Keep for your records

2021

Name(s) shown on return
SOUTHERN NEVADA CHAPTER OF NATIONAL ASSOCIATION OF RESIDENTIAL PROPERTY MANAGER'S INC

Identifying number
20-4620821

Part I - State Electronic Filing:

Check this box to force state only filing for all states selected to be filed electronically

Part II - Electronic Return Originator Information

The ERO Information below will automatically calculate based on the preparer code entered on the return.

For returns that are prepared as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP)
enter the EFIN for the ERO that is responsible for this return 883400

For returns that are marked as a "Non-Paid Preparer" (XNP) or "Self-Prepared" (XSP)
enter a PIN for the ERO that is responsible for filing return

ERO Name: HART AND ASSOCIATES
ERO Address: 2831 Saint Rose Parkway Ste 268
City: Henderson State: NV ZIP Code: 89052
Country:
ERO Electronic Filers Identification Number (EFIN): 883400
ERO Employer Identification Number: 27-2286688
ERO Social Security Number or PTIN:

Part III - Paid Preparer Information

Firm Name: HART AND ASSOCIATES
Preparer Name: RICHARD HART
Address: 2831 Saint Rose Parkway Ste 268
City: Henderson State: NV ZIP Code: 89052
Country:
Preparer Social Security Number or PTIN: P00744963
Employer Identification Number: 27-2286688
Phone Number: (702) 589-4687 Fax Number: (888) 463-0064
Preparer E-mail Address: RICHARD@HARTASSOCIATE.COM

Part IV - Selection of Additional Amended Returns

Enter the payment date to withdraw tax payment
Amount you are paying with the amended return

- Check this box to file another federal amended return electronically
Check this box to file another 990-T amended return electronically
File another Amended Form 114 Report of Foreign Bank and Financial Accounts (FBAR) electronically
Check this box to file another state and/or city amended return electronically

* Select the state and/or city amended return(s) to file electronically.

Table with columns for State/City and checkboxes. Row 1: California State Exempt

Part V - Name Control

Name Control, enter here to override default SOUT

NEVADA NARPM

Profit and Loss

January - December 2021

	TOTAL
Income	
Direct Public Support	
Corporate Contributions	202.41
Individ, Business Contributions	387.20
Total Direct Public Support	589.61
Investments	
Interest-Savings, Short-term CD	2.42
Total Investments	2.42
Program Income	26,562.77
Miscellaneous Revenue	548.58
Total Program Income	27,111.35
Total Income	\$27,703.38
Cost of Goods Sold	
Cost of Goods Sold	4,143.77
Total Cost of Goods Sold	\$4,143.77
GROSS PROFIT	\$23,559.61
Expenses	
Advertising/Promotional	57.90
Business Expenses	
Business membership	3,705.00
Office Supplies	260.00
Total Business Expenses	3,965.00
Business meals	380.31
Contract Services	
Accounting Fees	1,825.00
Constant Contact	3,024.00
E-Information Technology	155.17
ELITE VENU	1,000.00
Zoom	1,859.88
Total Contract Services	7,864.05
License fees	100.00
Payroll Expenses	906.02
Service charge	
Bank Charge	70.00
Pay Pal Fee	1,192.46
Total Service charge	1,262.46
Travel and Meetings	1,510.80
Conference, Convention, Meeting	11,550.51
Total Travel and Meetings	13,061.31
Total Expenses	\$27,597.05
NET OPERATING INCOME	\$ -4,037.44
NET INCOME	\$ -4,037.44

EVENT AGENDA

7:30am - 8:00am

Open Registration & Vendor Fair

8:00am - 9:00am

Continental Breakfast & Vendor Fair

9:00am -11:00am

CE; Julie Davies: Ethics & Best Practices

11:00am-11:30 am

Snack Break & Vendor Presentations

11:30am - 1:30pm

CE: Julie Davies: Ethics & Best Practices

1:30pm-2:30 pm

Lunch Break & Vendor Presentations

2:30pm - 2:45pm

Joshua Campa, ARM®, RMP® | Introduction and Chapter Address

2:45pm - 3:15pm

Aldo Martinez: | Las Vegas Realtors Association 2021 Property Management Update

3:15pm-3:45 pm

Susy Vasquez: | Nevada State Apartment Association 2021 Update

3:45pm - 4:30pm

Heidi Kasama: | Property Management Legislation 2021 Update

JOIN NARPM TODAY! EVENT ONLY SPECIAL!

NEW MEMBERS ONLY: Complete and return your NARPM®

application while at this event and deduct an additional \$50 from the cost of the annual membership. That reduces the cost of an annual membership to \$195, so join today!

(The cost of an annual NARPM® membership is \$295 – deduct the member on time payment discount of \$50, along with this special for today only.)



National Association of Residential Property Managers

S O U T H E R N N E V A D A C H A P T E R

NARPM - SOUTHERN NEVADA CHAPTER: TAX PREP Q&A WEBINAR JAN 21st .

Meeting Agenda

Start time 10am to Noon, 01/21

- Introduction to NARPM Meeting (Joshua Campa)
 - *Welcome to the Southern Nevada Chapter of NARPM's October Membership Meeting. Please see the below links that will be referenced in today's meeting with contact information, chapter resources, and more information about items Discussed today. A copy of this webinar will be e-mailed to you to view on-demand at the conclusion of the meeting. If you have any questions for our speakers please utilize the Q&A Function. Thank you for attending!*
 - *Renters Fundraiser*
 - *Newsletter With Resources*
 - *Link to Join NARPM*
- Legislative Update (Danielle Gallant)
- Introduction to Air Doctor (Jacqueline Dutt)
- Air Doctor speaks for 5 minutes (Air Doctor – Manrique)
- Introduction to CPA Richard Hart (Joshua Campa)
 - *Our feature speaker today is Richard Hart from Hart & Associates, he is a CPA and also an affiliate of the Southern Nevada Chapter of NARPM!*
 - *Hart & Associates provide tax consulting and accounting guidance to property managers and foreign investors around the country since 2002. They pride themselves in mastering the tax code and complex regulations to educate their clients and ensure they are paying the lowest tax rates allowable by law.*
- Q&A Session with Richard Hart (Richard Hart & Joshua Campa)
 - *Thank You Everyone who submitted questions, or feedback and participation is needed*
- NARPM Chapter News & Upcoming Events Segment (Joshua Campa)
 - Call To Action
 - NARPM Go Fund Me
 - NARPM Maintenance Class
 - NARPM National & Local Education

- Newsletter
- Closing Remarks (Joshua Campa)

End Meeting

- Welcome to the Southern Nevada Chapter of NARPM's October Membership Meeting. Please see the below links that will be referenced in today's meeting with contact information, chapter resources, and more information about items Discussed today. A copy of this webinar will be e-mailed to you to view on-demand at the conclusion of the meeting. If you have any questions for our speakers please utilize the Q&A Function. Thank you for attending!

- **LINKS TO SHARE**

- NEWSLETTER LINK: <https://bit.ly/3iwKrxP>
- DONATE TO RENTERS FUNDRAISER: <https://bit.ly/3sIhALA>
- NARPM MAINTENANCE CLASS: <https://bit.ly/3iIsQ6d>
- JOIN NARPM LINK: <https://bit.ly/2KdvaEQ>

- **Upcoming NARPM Events**

February 9th, 2021 NARPM SNV Board Meeting 11:30

AM

February 18th , 2021 Chapter Zoom Webinar 10:00AM

March 9th, 2021 NARPM SNV Board Meeting 11:30AM

March 18th , 2021 Chapter Zoom Webinar 10:00 AM

March 24th , 2021 Intro To Maintenance Hosted By

NARPM SNV TBD

March 25th , 2021 Intro To Maintenance Hosted By

NARPM SNV TBD



National Association of Residential Property Managers

S O U T H E R N N E V A D A C H A P T E R

NARPM Southern Nevada Chapter - Legislative Update Featuring Former District Judge, and Current Attorney Richard Scotti

Meeting Agenda

Start Time: 10 AM – 12 PM, 02/18

- Introduction to NARPM Meeting (Joshua Campa)
- Introduction to Hope Link (Danielle Gallant)
- HopeLink speaks for 5 minutes (Stacey Lockhart)
- Legislative Update (Danielle Gallant)
- Introduction to 911 Restoration (Jacqueline Dutt)
- 911 Restoration speaks for 5 minutes (Ashley Bingham)
- Introduction to Richard Scotti (Danielle Gallant)
- Richard Scotti speaks (Richard Scotti)
- NARPM Chapter News & Upcoming Events Segment (Joshua Campa)
- Closing Remarks (Joshua Campa)

End Meeting



National Association of Residential Property Managers

S O U T H E R N N E V A D A C H A P T E R

NARPM Southern Nevada Chapter: Learn How To Earn Your NARPM Designation Today!

Meeting Agenda

Start Time: 10 AM – 12 PM, 03/18

- Introduction to NARPM Meeting (Joshua Campa)
- Second Nature Speaks for 15 Minutes (Alisha O'Loughlin)
- Legislative Update Segment (Danielle Gallant & Joshua Campa)
- Designation Journey and Experience (Joshua Campa)
- Intro for Melissa Sharone (Joshua Campa)
- Melissa Sharone Presentation for 30 Minutes (Melissa Sharone)
- NARPM Chapter News & Upcoming Events Segment (Joshua Campa)
- Closing Remarks (Joshua Campa)

End Meeting

NARPM SNV APRIL 15TH - Nevada State Contractors Board Panel - What Property Managers need to know!

Start Time: 10 AM – 12 PM, 04/15

- Introduction to NARPM Meeting (Joshua Campa)
- Fast Response Services Speaks for 15 Minutes (Itay Dadon)
- Intro to Nevada State Contractors Board (Joshua Campa)
- Panelists Presentation (Jennifer Lewis, Julio Sabates, Bree Welch)
- Q&A with Panelists (Jennifer Lewis, Julio Sabates, Bree Welch)
- NARPM Chapter News & Upcoming Events Segment (Joshua Campa)
- Closing Remarks (Joshua Campa)

End Meeting



National Association of Residential Property Managers

SOUTHERN NEVADA CHAPTER

MAY NEWSLETTER

Welcome to the Southern Nevada Chapter of NARPM®'s May Newsletter! Check out all of the latest happenings with our chapter and the NARPM® Organization!

MESSAGE FROM OUR PRESIDENT



Happy May Southern Nevada Chapter of NARPM Members! We have had an eventful 2021 so far, and I am grateful to have been a part of our NARPM Leadership team to lead our chapter's initiatives to advocate for the property management industry.

Throughout the pandemic we have been able to host 13 chapter meetings for our members, lead 3 calls to action to combat legislation detrimental to our industry, provide monthly legislation updates to our members, and bring local industry leaders to speak to our membership about important issues. We have given back to our community by partnering with Three Square Helping Hands of Southern Nevada to feed the hungry and Hope Link of Southern Nevada to raise funds for renters in need. We have partnered with the local media channels like Fox 5 Las Vegas, KTLV Channel 13 Action News, & The Las Vegas Review Journal to broaden exposure of the struggle housing providers have endured throughout the pandemic.

This July we will host our first in person membership meeting since the National Pandemic started in the form of the 2021 Southern Nevada Chapter of NARPM Property Management Symposium where our members will have the opportunity to earn CE Credit and hear from industry leaders Heidi Kasama (District 2 Assemblywoman), Susy Vasquez (President of The Nevada State Apartment Association), and Aldo Martinez (President of Las Vegas Realtors®) who will provide an update on the current state of the Property Management Industry.

Our board has worked tirelessly to ensure that our industry is represented, and our issues are advocated for, but the fight is not over, rather it has just begun! Our industry is under attack like never before. Now is the time to get involved. I encourage each of you to consider volunteering to serve the Southern Nevada Chapter of NARPM® board for the 2022 Calendar year. We need your help to continue to fight for the Property Management Industry, and continue to bring awareness to issues that adversely effect landlords and tenants in Nevada. We need you!

It has truly been a rewarding experience serving NARPM®, and I encourage you all to consider doing the same and join the fight to keep our industry at the forefront during this crucial time!



Joshua Campa, ARM®, RMP®
Southern Nevada Chapter of
NARPM® President
BS.144995



National Association of Residential Property Managers

In the

SOUTHERN NEVADA CHAPTER

NEWS



LAS VEGAS (FOX5) -- The competitive rental market is costing some prospective tenants hundreds of dollars before they even secure a new home. The rental market has gotten tighter over the last few months, and there are often five to 10 renters who want to move forward on a property.

"I apply. They say, 'We will see what we can do,' and then nothing," renter Maria Lopez said.

Lopez, a single mother, has spent more than \$1,000 in application fees as she searches for a new rental for her family this spring.

"It's just a constant process of waiting and waiting," Lopez said.

"I spent \$600 on application fees and didn't even get anywhere," renter Liz Garrett said.

Application fees are the cost associated with screening a tenant, including performing a background check. They usually cost tenants between \$50-100.

"Are property managers making a couple bucks on application fees? Maybe, but does it compensate for their time and effort? I would say yes," Joshua Campa of the McGarey Campa Residential Management Group said.

Campa is the president of the local chapter of the National Property Managers Association (NARPM). He said it's important for renters to find out the property managers process before applying.

"Every property manager is required to have a set criteria in place for their rental property to deem what a qualified applicant is," Campa said.

Some property managers do background checks in the order the prospective tenants applied, and others take all applicants and choose from there. So, it's important to ask the property manager what their standards are for a tenant. That way you know if your credit is good enough, your income is high enough and you're willing to pay the security deposit price.

With the hot rental market, more scammers are trying to grab quick cash too. FOX5 found a listing for an apartment for rent on Facebook Marketplace. The man said he was a landlord for the property, but when we reached out to the apartment complex, they didn't know who he was and said that apartment was not available. Campa said this happens more often when the market is extra competitive.

"Always make sure you're working with a licensed property," Campa said. "Check with the Clark County assessor to make sure property tax records and lease agreements match the property owner name. It is a requirement that you disclose the property owner on all lease agreement on the first page."

There is currently a bill in the state assembly ([SB218](#)) that would, in part, require landlords to only take one application fee at a time. Campa said the argument against that is it could limit landlords from choosing the best perspective tenant.

[Full Story](#)



May 2021 Legislation Update

SB218 will be heard at some point over the next few weeks by the

Assembly. This bill is has been met with opposition by NARPM and NARPM's industry Allies. Our lobbyist in Carson City are actively working to modify the bill in its current form so, at this point, who knows what it will look like in a few weeks. However, I wanted to update you on what we may be faced with as it stands today.

SB218 will modify NSR 118.101 in the following ways:

1. Cleaning Deposit will be defined as a one-time, nonrefundable payment to include the cleaning of a unit and carpet cleaning. The bill caps the deposit at 15% of the periodic rent. It's ridiculous! If you have a unit that is \$1000 then the cleaning deposit would be \$150 so apparently our legislators expect our cleaning crews to work for less than the \$15/hr minimum wage that has been popular with the current ruling party. If it takes 4 hours for 2 people to clean a house and half has to go to cleaning crew and the other half goes to carpet cleaning then our cleaning crew would only be making \$9.38/hr and that does not factor in cleaning supplies so in the end our cleaning crews would be working for less than the current minimum wage.
2. Fines, fees, and costs must be listed on the 1st page of the lease. Fines, fees and costs has not been defined. What would that encompass? HOA fines? Damages? I would think this would be confusing to the tenant and would force us, as it is written in its ambiguity, to have to list out every possible cost that may come up in the future in order to be able to charge and/or recoup any costs that the tenant has caused. I am sure you have all encountered situations that you could never foresee. Perfect example that occurred this past year was that an HOA issued a fine of \$10,000 for a tenant discharging a firearm in the community. I guess discharging a fire arm fine will be on my list.
3. Only one application fee is allowed to be charged at a time, so no more multiple applications can be run. Unfortunately for us, there are those bad apples that run 10 applications until any decision is made. We all know those are the outliers so apparently the majority of landlords will be punished for the sins of a few. However, here is the law of unintended consequences.....If we have 2 applicants who need both incomes to be counted to qualify for the home, we can only run one of the applications and would have to deny the one applicant because they cannot qualify for the unit on their own. How's that for sticking it to the lower and middle class?
4. Property Managers and Landlords would have to obtain a small claims judgment before sending a delinquent account to collections. We would be the only business that would be required to obtain a judgment prior to collections. We all know how this will play out...we would never be able to send anyone to collections because good luck finding them after they move out.
5. Security deposits or the accounting of the security deposit would have to be returned within 28 days. With the vendor shortage in Nevada this is going to cause undue stress on landlords as well as our hardworking and overworked handymen, journeymen and contractors. I guess our legislators don't care about the working class anymore???

I am sure that this will get us all hot around the collar and our first reaction will be one of "fight". The original bill had the security deposit return deadline at 21 days and it was negotiated up to 28 days. At this point, SB218 will probably have some changes over the next few weeks and it's best that we hold tight to see how negotiations materialize. We will continue to monitor SB218 over the course of the next few weeks and will call upon each of you to rally the troops when the time is right.

CDC Affidavit:

My phone has been ringing off the hook today with the news that a federal court judge, Judge Dabney Friedrich, in DC ruled that CDC does NOT have the authority to issue an eviction moratorium. The Judge wrote in her opinion, *"The Court recognizes that the Covid-19 pandemic is a serious public health crisis that has presented unprecedented challenges for public health officials and the nation as a whole. The pandemic has triggered difficult policy decisions that have had enormous real-world consequences. The nationwide eviction moratorium is one such decision."* Friedrich further stated that, *"It is the role of the political branches, and not the courts, to assess the merits of policy measures designed to combat the spread of disease, even during a global pandemic,"* she continued. *"The question for the Court is a narrow one: Does the Public Health Service Act grant the CDC the legal authority to impose a nationwide eviction moratorium? It does not."*

I am sure you all wondering what this means. At this point, no one knows. However, we still have Nevada's eviction moratorium that expires May 31st. It could mean that we are allowed to carry out the lockouts sooner rather than later. Time will tell. As always, I will update you on any changes.

Until next time, keep your heads up! We are almost at the end of this.



Danielle Gallant

Southern Nevada Chapter of
NARPM

President - Elect &
Legislative Chair

danielle@griplv.com

B.144198

WHAT TO DO WHEN YOUR TENANT PASSES AWAY



A SPECIAL PRESENTATION
BY THE CLARK COUNTY
ADMINISTRATOR'S OFFICE

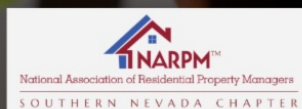
PRESENTED BY ROBERT TELLES

THURSDAY, MAY 20, 2021

10AM - 12PM

VIA ZOOM

AIR DOCTOR



What To Do When A Tenant Passes Away

Hear from Robert Telles with the Clark County Administrator's office discuss how property managers should handle the death of a tenant in a rental property.

My Tenant's Dead! Now What? A Special Presentation By The Clark County Administrator's Office

Rob Telles is the duly elected Clark County Public Administrator. Prior to his election, Rob Telles was the principal and founder of Accolade Law, a Las Vegas law firm that focused on estate planning and probate matters. Rob has been a Las Vegas resident for 20 years. He is married and a father of three wonderful children. He is a graduate of UNLV's Boyd School of Law, where he participated in a number of organizations and competitions that honed his legal advocacy skills. Rob has received awards for both his professional work and his community work in Las Vegas.

WHEN

Thursday, May 20, 2021
10:00am - 12:00pm PST

WHERE

Virtual Meeting - Zoom

Please pre-register and we will send you Zoom login in your confirmation email.

FEE \$15

FREE FOR MEMBERS

[Register Today!](#)

Legislative and Educational Conference / Virtual

May 17-18, 2021



NARPM 2021 Legislative/Educational Conference

LAST CHANCE TO REGISTER! FREE to NARPM members!

Register at

Support the Voice for the Vision and join us **May 17-18, 2021!**
The 2021 NARPM Legislative and Educational Conference will be a fully virtual event.

Topics Include*:

- Eviction Moratorium
- Advocacy Training
- What Happens When Disaster Strikes?
- Legislative Updates
- Fair Housing Claims: Examples from the Real World
- And more...

Also, join us for:

- Recognition of NARPM 2020 Major Investors
- Virtual AppFolio AppoTini Mixology & Mingle
- Breakout Education Sessions with NARPM Partner Sponsors with these hot topics:

---> Protect Your Business by Digitizing Your Data.

---> The Future of Staffing: How to Improve Profitability & Efficiency through a Dispersed Workforce.

---> Emergency Rental Assistance Programs: Key Essentials of Educating, Processing, and Distributing Rent Relief to Residents.

---> 2021 Rental Owner Trends: How to Solve Customers' Pain Points & Support Their Growth.

---> The Future of Property Management: Why It's Essential to Embrace AI.

---> Risk Mitigation: Cover All Your Bases.

---> The Triple Win: How to Become the Property Manager People LOVE.

---> What Smart Property Managers Have Learned About Smart

Home Technology.

---> Self-Guided Tours: Adoption, Data, and Amenity Upgrades.

Registration Fees:

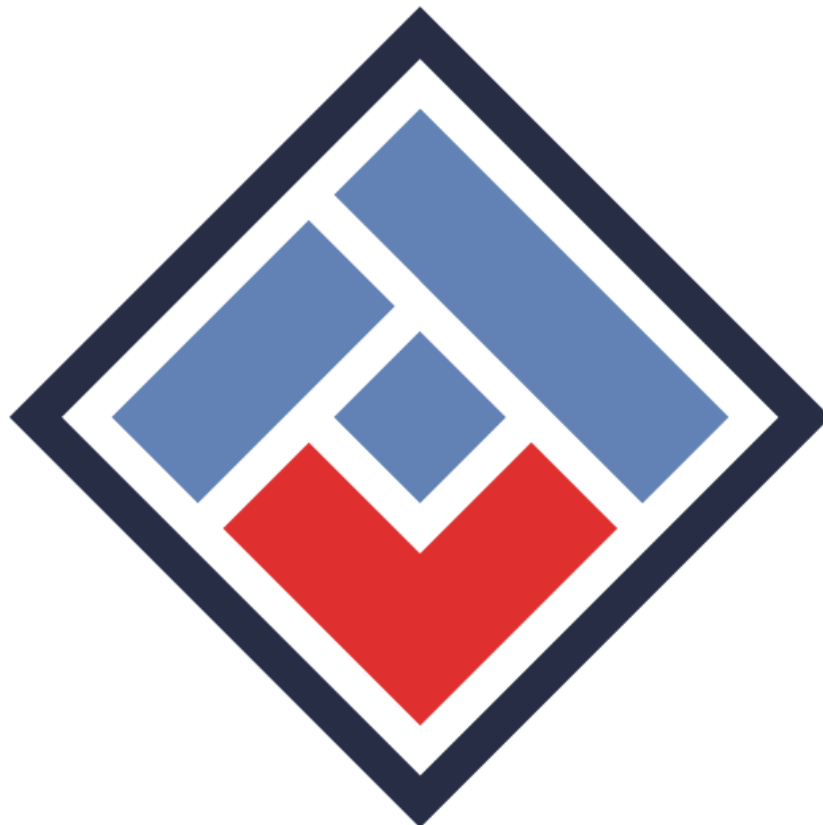
Thanks to NARPM Partner Sponsors, registration is now FREE to NARPM members!

Members: FREE

Non-Members: \$30

* Tentative Topics - Subject to change

[Register Now!](#)



RED ROCK

FLOORING & DESIGN

Sponsorship Spotlight

This month's Sponsor Spotlight is Red Rock Flooring & Design! Red Rock Flooring & Design provide flooring solutions and services for homeowners and managed properties. Contact them today for more information on the

services they provide!

Red Rock Flooring & Design

702-385-0000

Nichole@redrockfloors.com



- May 17th, 2021 NARPM National Legislative & Education Virtual Conference
- May 18th, 2021 NARPM National Legislative & Education Virtual Conference
- May 20th, 2021 Chapter Zoom Webinar 10:00 AM
- June 8th, 2021 NARPM SNV Board Meeting 11:00 AM
- July 19th, 2021 Property Management Symposium 7:45 AM – 3:45 PM
- July 31st, 2021 NARPM SNV Leadership Application Deadline

Check out our website for all of the latest events and information on registration!

[Visit our website](#)



Property Managers Raising Funds For Renters

The Southern Nevada Chapter of NARPM (National Association of Residential Property Managers) & First Responders For Housing have partnered up with HopeLink of Southern Nevada to raise funds for renters in need of assistance during this unprecedented time. All proceeds will be given to HopeLink of Southern Nevada who will select renters who have documented their hardship, and they will pay up to one month of their rental amount directly to their landlord! Please join us in raising money for this incredible cause because landlords are the First Responders for Housing!

[Donate Today!](#)



National Association of Residential Property Managers

S O U T H E R N N E V A D A C H A P T E R



LEADERSHIP

Board of Directors Applications Are Open!

The Southern Nevada Chapter of NARPM is looking for candidates for several leadership positions for the 2022 Calendar Year!

July 31st, 2021 - Candidate
Application Deadline

Elections for these positions will be held in August 2021 for the 2022 Calendar Year! If you are interested in running for one of these positions sign up using the online application below!

Check out some of the positions we have available now!

[Sign Up Today!](#)



National Association of Residential Property Managers

SOUTHERN NEVADA CHAPTER

2021 PROPERTY MANAGEMENT SYMPOSIUM



HEIDI KASAMA

ASSEMBLYWOMAN

SUSY VASQUEZ

PRESIDENT OF NVSAA

ALDO MARTINEZ

PRESIDENT OF LVR

JULIE DAVIES

STR CERTIFIED INSTRUCTOR

July 29th, 2021 | 7:30 am to 3:45 pm | Continental Breakfast & Lunch Provided | 4 Hours of CE

8850 W Sunset Rd 1st Floor, Las Vegas, NV 89148

Southern Nevada Chapter of NARPM® **Property Management Symposium!**

Earn 4 Hours CE Credit!

Hear From an All-Star Panel!

1-Day Special Event!

In-Person Event!

Earn 4 hours of CE Credit (Law or General) & hear from an all-star panel of speakers to provide insight on the current state of the property management industry in this 1 day special event! Featuring guest speakers Heidi Kasama (District 2 Assemblywoman), Susy Vasquez (President of The Nevada State Apartment Association), Aldo Martinez (President of Las Vegas Realtors®), and CE Certified Short Term Rental Instructor Julie Davies!

Non-Member Early Bird Registration:
\$125 (Ends 6/15/21)

Non-Member Registration:
\$150

Member Registration:
\$100

Registration is limited and will fill fast, so please
register ASAP!

Continental Breakfast & Lunch will be provided to all
attendees

WHEN:
Thursday, July 29, 2021
7:30 AM to 3:45 PM PDT

Register Today!

Welcome to
the **TEAM**

Welcome New NARPM Members in May!

John Fleckenstein
Las Vegas Realty LLC





National Association of Residential Property Managers

NEVADA STATE CHAPTER

**NARPM Southern Nevada
Board Meeting Minutes
Location: Zoom meeting.
January 12, 2021. 11:00am to 12pm**

In Attendance. (Alphabetical Order)

Joshua Campa

Laura Davis

Jacqueline Dutt

Danielle Gallant

Cary Geil

Larissa Gaccione

Armina Hansen

Matthew Oswalt

Michael Ring

Krystal Sherry

Jordan Woolsey

Call meeting to order: 11.00 am

1.SNC of NARPM® Board

2.a. Position Vacancies b. Board Structure

3.c. Chapter Bylaws

4. *January 21st Meeting "CPA Q&A"*

a. *Submitting Questions From The Board*

b. *Sponsor Speakers*

i. Air Doctor will be one of the sponsors and Josh was hoping to get Appfolio or Property Ware. Danielle will get in touch with a contact she has.

ii. *Potential Other Sponsors*

c. *Marketing Update, Registration Update*

i. *E-mail Campaign & Social Media Campaign in progress*

d. *Chapter News Segment, Affiliate Spotlight, Legislative Segment, Education Updates Meeting*

5. *February Membership Meeting*

a. *Theme*

Michael suggests skipping February and making something great for March. Danielle has been approached by two different attorneys that would like to represent landlords against the states for various issues on this eviction moratorium. General Discussion around it and different ways to help tenants such as GoFundme campaigns. Danielle will contact Hopelink to see if a partnership is possible, will keep Josh updated, and if something happens between this and the next meeting he can create an email with all the info so they can vote.

b. Sponsor Speakers. Cary will reach out to sponsors to see if someone else wants to participate.

6. March Membership Meeting "NARPM Designations"

a. Speaker Melissa Sharone MPM® RMP®

b. Sponsor Speakers.

1. Affiliate Updates

- **Marketing Outreach to New Affiliates Update i. E-Mail Campaign.** Josh took the list from LVR and took all the contacts on his network to share this campaign, a couple of people responded, if someone else wants to add contacts to the list please share them with him.

ii. Social Media

- **Compile a List of Perspective Affiliates**
- **Updated List Of Current Affiliates**

7. Legislative Updates.

Spoke with Lisa about how to file motions to challenge the CDC Affidavit. Feels overwhelming but will work on a spreadsheet to share all the info with everyone.

a. Current Legislative Matters Relevant to Our Industry

b. Identify Topics to Push Out To Members

c. Identify Channels to Push Out Legislative Content

d. Other

8. January Newsletter.

IREM has a campaign that is very easy to participate in, Josh will send it in an email, and is already posted on Facebook.

9. NARPM National Class Sponsorship

She has reached out to NARPM and got the application process for the instructor to be approved, she has been gathering info and the application needs to be submitted by the first Tuesday of February the approvals are done at the end of the month so it will give them 3 weeks of marketing. 6 credits because is a 2-day course. \$100 application. General discussion around it. It will get marketed before the end of the month.

- **March 24th, 2021 12:00 pm – 3:00 pm Intro to Maintenance: Covering the Basics of Standards, Codes & Safety**
- **Marketing The Class**
- **Obtaining CE Certification For Class**

10.NARPM SNV Showing Agent Database

Jordan has been reaching out to agents, in the very early stages trying to get agents' interest.

11.NARPM & UNLV Real Estate School

- Internship Partnership. Push it through the year.*
- April 21st Career Expo*
- March 25th Real Estate Panel*

12.December Financials.

13.2021 Membership Campaign. Next 90 days.

- Social Media Campaign*
- E-mail Campaign*
- Personal Sphere Outreach. Josh*

14. Nevada State Chapter Meeting on January 14th, 2021

- Bring Ideas For an E-mail Campaign To Members regarding the Survey
- Identifying Volunteers For Outreach program members will be a big project. On Thursday at 1 pm, there will be a work session with NARPM National and some Northern Members to discuss further details about the State Chapter formation, Josh will resend the invitation.

15. Other Business

Meeting Adjourned at 11.43

Zoom link:

January 12, 2021 Nevada NARPM BOD Meeting:

https://us06web.zoom.us/rec/share/xRSKXSI2YRTIYxqx23-vkEww_a2LFqx167JPekiG2WnFzIHMTdWehapE2gfkZDZo.6V827ReUPYGhvlyH

Passcode: R7@B1a22



National Association of Residential Property Managers

NEVADA STATE CHAPTER

**NARPM Nevada State
Board Meeting Minutes
Location: Zoom meeting.
July 13, 2021. 11:30am to 1pm**

In Attendance. (Alphabetical Order)

Joshua Campa
Jacqueline Dutt
Melissa Fore
Armina Hansen
Robert Hughes
Geoffrey W. Lavell
Michael Ring
Krystal Sherry
Jordan Woolsey

Call Meeting to order at 11.32 am

1. Nevada NARPM Bylaws

a. Adopt State Bylaws

All the items come from the state template provided by NARPM National if no further questions open a motion to approve them. All in favor of the new State Chapter Bylaws

2. Chapter Elections. Josh - Motion to confirm positions.

- **Confirm Northern Region Vice President** Robert Hughes. All in favor
- **Confirm President-Elect** Geoffrey W Lavell. All in favor

Thanks to Robert and Geoffrey for volunteering.

• **2022 Board Elections**

1. **Deadline for Applications 7/31/21**
2. **Confirmation – August 2021**
3. **July NARPM Symposium @ Red Rock Resort**

80 people registered make sure to meet the 100 attendees as the event comes.
Applied for the Grant and got approved for \$500.00

- **Speakers**

1. **Aldo, Heidi Kasama, & Susy Vasquez**
2. **Instructor: Julie Davies.** Short term rentals

- **Meeting Fees**

- **Registration Update**

- **Marketing Campaign.** There is an email marketing campaign going on but if someone else has any ideas to complement it please reach out to Josh. He will contact brokers/owners and PMs, etc on his network to convince and invite people to attend the event.

- **Sponsors**

1. **Table Sponsor**
2. **Speaker**
3. **Lunch/Breakfast**
4. **Raffle?**

50/50 Raffle option / AirPods / Gift Cards / Other item suggestions open.

Open registration along with the event registration. Also, send an email asking to register before the event.

The ticket price is still pending. Cheap but not too cheap with discounts if buying more than one. i.e. \$5.00. Digital payment possibility (Venmo)

Krystal can walk around the venue and offer extras after the main registration.

Volunteers For the Day Of the Event

1. **Door Greeters (2)** Michael and Matt volunteered.
2. **Affiliate Coordinator (1)** Jaqueline
3. **Registration (2)** Geoffrey volunteers because want to know people. Melissa and Julie will help as well. Josh will send an updated registrant list to Julie to print out the certificates. Julie needs to project a PPP for her CE Class so Melissa will get it and send it to Josh.

Josh will arrange the equipment and make sure that the connections needed by Julie will be in place. (HDMI, AB hook-up, etc)

7:00 - 7:15 AM volunteers arrive and the program will start at 9 am.

As spoke with Jordan and Jaque, one person will be dedicated to members and the other to non-members. Table 6ft 30in long enough to fit both. Still

Josh will look for the possibility to get a second one from Red Rock.

Education Coordinator (1) Melissa and Julie

- **Candidate Fundraiser.**

Danielle asked Josh if NARPM will support her campaign with a fundraiser. He thinks she has been a very supportive person so he would like to know BOD's thoughts and ideas to do a fundraiser event the same day right after the symposium.

Melissa supports the idea because she likes Danielle her only worry is that if the chapter needs to be aligned with her political party she doesn't know how it will be received.

That is why Josh brought up the topic since the industry is very close to politics the chapter needs to be involved so maybe inviting people on the other side of the table is important and opening the conversation with them is important as well.

Josh's LVR board running in the fall so he can host an event for Danielle over there so the cost for the chapter will be minimal.

Geoffrey as an independent thinks that the industry is better served when is inclusive so he is open to anything that brings to them more diversity.

Michael wants to support Danielle because she is part of the family and he just needs that to be transparent and available to all, not just a certain few, keeping neutrality on candidate support and those who can benefit the industry, in general, is very important.

Open the dialog with everyone to make sure that the chapter is on the winning team while being inclusive not only for the benefit of NARPM but for homeowners and tenants as well.

Krystal is candidate friendly on both sides; being friendly with everyone, and supporting individually is the key, while she agrees with supporting Danielle she cares that it happened in a way that does not hurt the organization or cut any learning ways.

Geoffrey agrees to support someone who had have done some kind of effort to communicate with the chapter, he would like to hear and know more about Danielle.

Josh points out that there is a lot more to do than just the fundraising so they need to talk about strategy and what they can do and what will be the best decisions for the chapter but on this item specifically, he wants to know if they will vote in favor or not.

Further detailed discussion will be worth a work group with Danielle and Joshua.

Geoffrey will help.

Armina wondering about the image that will give just having one candidate from one party wondering so she wants to know if that is the right venue to do that.

Everyone. A bigger conversation about legislation and strategy will take place so far just be careful how they do that with Danielle.

Josh opens a motion to vote and encourages everyone to share their real voices and take care of who they are as a whole, as a chapter.

All in favor to support Danielle with the fundraiser event after the symposium. The investment will be \$500, if more is needed an email will be sent.

A workgroup will be opened to discuss further details. Volunteers to be on the workgroup: Geoffrey, Josh, Michael.

A Legislative chair or committee is definitely needed and will be the chapter's next step so a workgroup to discuss these details will be opened as well. Also working with a Lobbyist is a must since previous results have been mostly reactive.

General discussion on NARPM presence in LVR and NVR, respect for leaders, and organization when talking on a different forum is a must.

- **Chapter Grants**

1. **Marketing**
2. **Trade Show**
3. **Education**
4. **Membership**
5. **July Or August Webinar**
6. **Affiliate Updates.** Jaque has no updates

- **Marketing Outreach to New Affiliates Update**

1. **E-Mail Campaign - ongoing**
2. **Social Media** 20 more people are needed so a Facebook, Instagram, and LinkedIn outreach will be set up. Melissa will reach out to Julie's group as well and will provide some marketing materials and discounts.

- **Updated List Of Current Affiliates**

1. **Legislative Updates.** Covered during the previous conversation. Josh will work with NARPM National to set up a PAC Fund, after that happens everyone can help with the marketing and growth strategies.

- *AB486*
- *NVR/LVR Committee Involvement*
- *Identify Topics to Push Out To Members*
- *Other*

1. **June Newsletter.** Include information about Northern Nevada.

2. **Membership Marketing Events**

- **LVR Bowling 7/30 - 8.30 am - 12 pm around**

Krystal is not sure what are the booth duties because she has only volunteered as a team. Michael and Geoffrey will volunteer for the booth

1. **5 Volunteers for the bowling team**
2. **2 Volunteers for Booth. Michale and Geoffrey**
3. **Prizes**
4. **Marketing Material**
5. **Raffle**
 - **LVR Membership Meeting 7/16**

1. **2 Volunteers for Booth**
2. **Prizes**
3. **Marketing Material**
4. **Raffle**

1. **NARPM Board Confidentiality Agreement.** Reviewed and approved. All in favor.
2. **NARPM Education Update.** Melissa has been working with Julie on her NARPM Course to get approved by the division for the CE credits.
3. **June Financials.** \$8300 with more transfers coming this week but need to work on the uncategorized assets.
4. **2021 Membership Campaign.** Membership Grant approved so they can offer the membership with a discount during the event so it is a great thing, it will be a one-day-only situation. Put that together on the email with the raffle and give that to Julie as well.
 - **Social Media Campaign**
 - **E-mail Campaign**
 - **Personal Sphere Outreach**
 - **NARPM Members @ Large**
 - **Reaching out to new members**
1. **Other Business**

YPM SPONSOR CRIMSON RED ROCK AUGUST VOLUNTEERS

1. **State Membership Dues**

Set up prices for the membership dues.

Create another workgroup to see possibilities on prices and offer value. Josh will send an email to set up this group before the end of the year.

Meeting Adjourned at 12.47 pm

Zoom link:

July 13, 2021 Nevada NARPM BOD Meeting:

[https://us06web.zoom.us/rec/share/
SwMbmVlpXoqzOu0JGu5Pslt8R93PBvfnIA1O3lf5ExBmw-
duD5nGJALQ3nfrFUDB.POTd3G93pYJASW_9?startTime=1626201081000](https://us06web.zoom.us/rec/share/SwMbmVlpXoqzOu0JGu5Pslt8R93PBvfnIA1O3lf5ExBmw-duD5nGJALQ3nfrFUDB.POTd3G93pYJASW_9?startTime=1626201081000)

Passcode: BA@72Vi=



National Association of Residential Property Managers

NEVADA STATE CHAPTER

**NARPM Nevada State
Board Meeting Minutes
Location: Zoom meeting.
August 10, 2021. 11:30am to 1pm**

In Attendance. (Alphabetical Order)

Joshua Campa

Laura Davis

Jacqueline Dutt

Melissa Fore

Cary Geil

Armina Hansen

Robert Hughes

Geoffrey W. Lavell

Matthew Oswald

Michael Ring

Krystal Sherry

Jordan Woolsey

McDonald Corano Lobbying Firm. Susan Fisher and Lindsay Knox

Call Meeting to order at 11.36 am

- Josh introduces the McDonald Corano Lobbying firm and invitees

Susan Fisher. The firm provided a tier-level strategy for small organizations so they provided a couple of options. Active lobbying and advocacy to bring legislators and contributions to fit the budget helping through this legislation and next year's.

Lindsay Knox. Tier structure is based on monthly payments/retainers because is easier in government affairs. The firm has 5 team members, lawyers, and non-lawyers, the best of both worlds, they have 30 years of doing this, and they represent home builders, apartment associations, etc.

Tier 1. Develop campaign strategies. proposed are based on tracking.

Tier 3 is a standard lobbying effort including 2 previous tiers without extenuating the association.

They have experience with the apartment and home builders association in northern and southern Nevada joining together and representing them apart learning how to work through the differences while avoiding conflict and bringing everyone's voice altogether.

On top of that, very good relationships with legislators and know how to build relationships with both new candidates and legislators on both sides of the aisle. Is important for them to build a dynamic team between the lobbyist and the organization so legislators get educated even during tough times when communication gets hard, right after a session for example. So having some team members during these events present is a powerful tool, it takes some work to do but it causes a great impact. When two organizations they represent are not aligned they would talk between parties to solve one issue at a time while staying out of it and keeping it neutral and to put walls if needed. In the background, they talk to them but at the table, those differences are very important.

Q&A. Melissa: is the proposal the only one available? since the chapter is an organization growing the resources are limited.

Lindsay. The firm will need to know what the chapter would like to achieve and what the are punctual chapter needs, it can start with tier 1 and do the transition later on.

Josh and the chapter will keep in touch with the firm.

Lindsay and Susan left the meeting.

Open Board Meeting Agenda – Open to All Nevada NARPM® Members, Board Members, & Committee Chairs

1. Chapter Elections

a. Confirm 2022 BOD Slate. Josh sent an email to everyone with the slate so they can do a Board vote to complete that. Erika Lamb, Melissa Fore, and Marisa Kagan new directors. All in favor. Confirm Krystal Sherry President-Elect, Jaqueline Dutt Secretary, and Jordan Woolsey Treasurer. All in favor. Ask National to update the website.

2. Committee Chair Marketing Campaign

a. Confirm Committee Chair Positions. Geoffrey got in touch with some people but never got a response back. Will let more people know about the position on top of the marketing campaign going on.

3. August Webinar – 8/19/21

a. Topic: Eviction Moratorium, Mediation, & Rental Assistance Programs i. Speakers
1. Susy Vasquez and Tyler Craddock as speakers, Danielle will be answering questions about those topics. Josh will start a marketing campaign soon.

b. Sponsor Speakers. CSN is confirmed.

4. Next Meeting September?

a. Live/Zoom?

Before talking about the next event Josh wants to say that the symposium was a total success, everyone was very impressed and the overall experience was great. General discussion on the positive experience.

There is nothing scheduled for the next meeting so input and ideas are required. Maybe a combination zoom-live event would be a good idea so the Northern members could

attend. Josh shares his experience with hybrid events which has been very challenging. The sound would be the biggest challenge so Geoffrey provides some options to solve that. General discussion around northern members attending.

Robert Hughes will host a CE class hybrid so will share the experience as a reference. The North still working on some other things, meeting with the BOD to grow membership will happen but still struggling with engagement.

Josh suggests support with marketing campaigns so a couple of blasts will be sent during the next weeks.

Armina supports the hybrid idea and she is positive there are tools to make it possible. General discussion about the equipment needed.

Theme meeting ideas are allowed. Krystal thinks keeping it focused on vendors and more education. People are hungry for knowledge or education so any variety of education will work. Josh will send a couple of emails for input.

Venues ideas apart from the classroom nearby Josh's office with a capacity for 30 to 40 people, all equipped, and free, are allowed. Krystal suggests West Sahara Library which is close to free between \$100 and \$75 and is all equipped, needs details in advance.

5. Affiliate Updates.

Not many updates but Cary can create some campaigns encouraging people to share their business. Geoffrey has some vendors interested in exclusive sponsorship opportunities (Ticor Title and IPX 1031 exchange). They should be charged for it so prices can be discussed. The exclusivity could be done yearly so shopping around is possible while reviewing that on an annual basis to keep growing and bringing value to the industry through the organization's presence and relationships.

General discussion on prices, exclusivity pros/cons, and vendor packages. Motion to charge \$1000 for exclusivity and ask the vendors to choose the highest affiliate package. All in favor. Geoffrey will draft emails with the 12-month proposal cc'ing everyone and if they accept Josh will work on an invoice and all the material and info that has to be handled to them.

- **Marketing Outreach to New Affiliates Update**

1. **E-Mail Campaign - ongoing**

2. **Social Media**

- **Updated List Of Current Affiliates**

1. **August Newsletter. Josh will do one**

2. **Membership Marketing Events**

- **LVR Golf Tournament.** The chapter has signed for sponsorship. Krystal has worked on a flyer, general experience for her has been very fun before, with many activities.

General discussion. Regardless of the event showing their face is very important to gain membership and promote the organization and NARPM. You can sponsor a table and/or a golf hole so having something to give to people would be perfect based on her previous experiences.

Pending discussion to choose the best package.

- ***LVR 40 Under 40 Event***

6. NARPM Education Update.

Melissa has the 6hr CE course fee range that needs to be set up. NARPM Basics intro to Property Management. The purpose is to grow membership not only raise money. \$50 is a good price plus discounts. General discussion around CE courses market, prices, and benefits.

NARPM classes are outstanding so something between \$40-\$75 would work to get feedback and go from there. If someone else is willing to instruct and teach talk to Melissa. Geoffrey will be helping, Armina volunteers as well and points out that Michael is a possibility also.

7. 2021 Membership Campaign

Symposium highlight: 21 new NARPM members after it, including Heidi Kasama one of five members who are legislators at the national level according to Tyler Craddock.

- ***Social Media Campaign***
- ***E-mail Campaign***
- ***Personal Sphere Outreach***
- ***NARPM Members @ Large***
- ***Reaching out to new members***

8. Other Business

Closed Board Meeting Agenda – Board Members Only

1. McDonald Corano Lobbying Firm Proposal

Great concept and an amazing resource to help grow the chapter but Melissa doesn't see the resources to make a 2-year contract happen if they have to pay \$2,500.00 a month. IREM asked Josh to join the board on a legislative focus because they want to be part of what the chapter is doing so maybe they can split the investment between IREM and NARPM. Also starting the PAC fund will help a lot.

Krystal wants to make sure that the firm is allowed to attend the sessions and that they won't be paying double to a firm that is already solving the same issues for different organizations and reduce the risk of getting involved with a firm that won't be great. Maybe having another firm will help to understand their position but overall they are great and they have access to the legislative sessions.

Josh will talk with IREM and start moving some pieces to make it possible to work with a Lobbyist.

2. Nevada NARPM Pac Fund

Before getting the bank account set up Josh wants to discuss how the BOD wants to manage that and create a good structure before it gets more complex. Melissa supports establishing a committee and an application process, having someone with whom to consult in case they don't know how to do it is very important.

Josh will reach out to other chapters so they don't have to do it from scratch and they will go from there.

a. PAC Trustee Board

- *PAC Trustee Bylaws*
- *Lobbying Firm Proposal*

3. Legislative Updates.

- ***AB486, Federal Moratorium, Rental Assistance***
- ***NVR/LVR Committee Involvement***
- ***Identify Topics to Push Out To Members***
- ***Other***

4. July Financials.

They ran negative because they have to pay out the entirety of the Red Rock conference. In general, they brought income in July of \$11,000.00

Jordan will try to run the numbers from June and July to see the income they brought in specifically for the conference, which is a little bit less than they were hoping for, they were looking at a profit between \$1,500 and 2,000 dollars in profit for that event but they didn't take into consideration the \$2000 extra Red Rock charged for gratuity fee. The expected profit was around 45,000 but the taxes and automatic gratuity fee on top of everything else they did at Red Rock hit them at the end so it wasn't much as they would like but still profit, and will look for some ways to increase that in the future.

5. Nevada NARPM Forms Library

• Forms Committee Chair

Krystal (Co-chair) and Geoffrey have reached some people to help with this Committee. He wants to keep it small to have unified practices so members have something to rely on.

• Forms Committee Members

Geoffrey values diversity but he wants expertise and highly skilled people so adding it to a general marketing campaign does not sound great. Keeping it simple and easy to work with is very important not only for the organization but for the members also.

• Forms Update

The forms have to be copyrighted to demonstrate value and raise fees to make more money. 4- 6 People on the team would be a great number to have and distribute the load evenly. They would create a document LVR approved (Listing Agreement). Forms will be possibly reviewed by insurance providers and definitely by the council. Originals

will be kept so they can prove if someone modified them in any way. Melissa would love to help, work sessions are not scheduled yet but are up for planning. If someone else wants to be part of the Forms committee email Geoffrey.

6.NARPM Board Confidentiality Agreement

7.Other Business

State Membership Dues. 4th quarter October November to be launched. Referenced the \$53 annually Phoenix NARPM fees. Input needed. Krystal wants to know if Jordan can create some projections on membership based on current numbers so they can create a vision board and set up the price. He'll have some numbers next meeting.

Meeting adjourned. 1.38 pm

Zoom link:

August 10, 2021 Nevada NARPM BOD Meeting:

https://us06web.zoom.us/rec/share/WR-nwP8r4vsw4D4bmMkQg_02YO6008zRs6aZBljwJnOfsWfxQxSjFuTUhn94hO72.K26HAmMnmbf2Elgu?startTime=1628620142000

Passcode: gmFk=4h*



National Association of Residential Property Managers

NEVADA STATE CHAPTER

**NARPM Nevada State
Board Meeting Minutes
Location: Zoom meeting.
November 9, 2021. 10:30am to 12pm**

In Attendance. (Alphabetical Order)

Joshua Campa
Laura Davis
Jacqueline Dutt
Larissa Gaccione
Cary Geil
Armina Hansen
Robert Hughes
Marisa Kagan
Erika Lamb
Geoffrey W. Lavell
Matthew Oswald
Michael Ring
Krystal Sherry
Jordan Woolsey

Call meeting to order at 11.07 am

Open Board Meeting Agenda – Open to All Nevada NARPM® Members, Board Members, & Committee Chairs

1. Committee Chairs

- a. Confirm Committee Chair Applications
 1. Legislative Chair – Andrea Stevens who is part of the National Committee
 2. Northern VP tina
 3. Ashley (911 Restoration)Affiliate
 4. Larissa Community Outreach
- Motion to approve chairs. All in favor

2. November Nevada NARPM Year-End Celebration.

November 16. 30 people registered Sponsors: Fitness Tech and 911 restoration sponsor awards. Casual event to celebrate the year.

- **Budget**
- **Membership Awards**
- **Board Member Presentation**
- **Location**
- **Sponsors i. CSN**

- Raffle?
- Speakers?
- Food/Drinks
 - i. Michael ii. Matt

3. Affiliate Updates.

A couple of people are interested. Ticor Title signed on and did an announcement for them so they'll attend the event. Linda and Heidi will get invited by Josh and Krystal.

- **Marketing Outreach to New Affiliates Update**

1. **E-Mail Campaign - ongoing**
2. **Social Media**

- **Updated List Of Current Affiliates**

4. Membership Marketing Events

a. LVR Installation was nice to be present at. b. Other. Erika will keep an eye out for events where they can have a vendor booth to spread their presence.

i. Reach out to RSAR to become a sponsor April LaBrie, RCE, CAE

Chief Executive Officer | Reno/Sparks Association of REALTORS d: (775) 823-8811 needs to be reached because they've committed to being chapter's sponsors.

o: (775) 823-8800

e: april@rsar.realtor5650 Riggins Court Reno, NV 89502

www.rsar.realtor

NVR Installation pending review and approval to attend or not.

ii. RSAR Installation December 11th

1. **NARPM Education.** Melissa is traveling.
2. **Northern Nevada.** If there are events to be promoted there is an opportunity to discuss them.

a. Current Events

1. *November 18th IREM North Installation*

IREM will have an event SPARKS WATERPARK \$60 for non-members. Erika always tries to go to the installations to keep relationships healthy. Will post the Eventbrite link in the chat.

5.2021 Membership Campaign

- **Social Media Campaign**
- **E-mail Campaign**
- **Personal Sphere Outreach**
- **NARPM Members @ Large**
- **Reaching out to new members**

6. Winter Food Drive

a. Larissa signed up for the Nevada Childhood Cancer Foundation. Sign-up for locations is still needed. Ticor Title wants to help also so Geoffrey will reach out to them. General discussion around possible goodwill organizations.

9. Other Business

- ***NARPM National Convention Update.*** Amazing experience overall and had a good approach from vendors, got a few to join the membership. They got recognition from Tyler and Gail. Next year will happen in Las Vegas and the Broker/Owner in San Antonio.
- ***2022 Strategic Planning Meeting***

*Erika shared discounts on NARPM memberships and information on corporate and individual types.

Closed Board Meeting Agenda – Board Members Only

1.NARPM Involvement in Other Organizations.

National is making sure that the chapter leaders get involved with other organizations and committees. Josh encourages everybody to do it as well.

2. Nevada NARPM Pac Fund

- ***PAC Trustee Board***
- ***PAC Trustee Bylaws***
- ***Lobbying Firm Proposal***

3.Legislative Updates

- ***AB486, Federal Moratorium, Rental Assistance***
- ***NVR/LVR Committee Involvement***
- ***Identify Topics to Push Out To Members***
- ***Other***

4.October Financials.

Little over \$5000. They paid national dues from the symposium

5.Nevada NARPM Forms Library.

6.Forms Update

A meeting coming up soon to continue the discussion. The LVR forms committee is reconvening so general discussion around that. Marisa is asking for a Listing Agreement from LVR. Krystal has worked on one before assisting LVR but nothing happened with it. She thinks that a copyrighted one for the NARPM library is imperative. She is happy to make the NARPM library a great tool that brings more members to the organization

7.State Membership Dues

8. Other Business

Robert Hughes. Closing up the northern chapter, he has to follow up with Tina, they were waiting for National to approve that. Apparently, it has been approved but still needs a follow-up. Robert is getting a few more people to work with the organization, things keep moving.

Meeting adjourned: 11.45

Zoom link:

November 9, 2021 Nevada NARPM BOD Meeting:

[https://us06web.zoom.us/rec/share/](https://us06web.zoom.us/rec/share/tayv_QmpwflboyfExeCtoQJ2luC8sDgGApUXXxSbcDLk1LMK4nxXP0zPd3FERJJ9.ONH4-pL1VT0np-_p?startTime=1636482479000)

[tayv_QmpwflboyfExeCtoQJ2luC8sDgGApUXXxSbcDLk1LMK4nxXP0zPd3FERJJ9.ON](https://us06web.zoom.us/rec/share/tayv_QmpwflboyfExeCtoQJ2luC8sDgGApUXXxSbcDLk1LMK4nxXP0zPd3FERJJ9.ONH4-pL1VT0np-_p?startTime=1636482479000)

[H4-pL1VT0np-_p?startTime=1636482479000](https://us06web.zoom.us/rec/share/tayv_QmpwflboyfExeCtoQJ2luC8sDgGApUXXxSbcDLk1LMK4nxXP0zPd3FERJJ9.ONH4-pL1VT0np-_p?startTime=1636482479000)

Passcode: z?Z0?Tyz

2021-2022 Nevada Chapter Board of Directors and Committee Chairs

PAUL RICH	CHAPTER PRESIDENT
KRYSTAL SHERRY	CHAPTER PRESIDENT-ELECT
JOSHUA CAMPA, ARM®, RMP®	CHAPTER PAST- PRESIDENT
JORDAN WOOLSEY	CHAPTER TREASURER
JACKIE DUTT	CHAPTER SECRETARY
ASHLEY BINGHAM	CHAPTER AFFILIATE COORDINATOR
MELISSA FORE	CHAPTER BOARD DIRECTOR
MARISA KAGAN	CHAPTER BOARD DIRECTOR
ERIKA LAMB	CHAPTER BOARD DIRECTOR
MELISSA FORE	CHAPTER EDUCATION CHAIR
ANDIE STEPHENSON	CHAPTER LEGISLATIVE CHAIR
LARISA GACCIONE	CHAPTER COMMUNITY OUTREACH CHAIR
PAUL RICH	CHAPTER MEMBERSHIP CHAIR
ROBERT HUGHES, RMP®	NORTHERN REGION VICE PRESIDENT

Operates on mid-year calendar.

